

From: [Oldroyd, Shelby Q.](#)
To: [Aski, Janice](#)
Cc: [Vankeerbergen, Bernadette](#)
Subject: RE: English 4321
Date: Friday, June 01, 2018 8:41:35 AM
Attachments: [env lit course sample syllabus.docx](#)
[Environmental Futures Group Project.docx](#)
[Hewitt American Agronomy Syllabus.docx](#)
[Image Project 4321.docx](#)
[Network and Narrative Project.docx](#)
[Network & Narrative Rubric.docx](#)
[3597 syllabus16.docx](#)
[Davis 4321 Syllabus.docx](#)

Good morning Janice,

I received a revised version of English 4321. Would you like this over and let me know if you approve of the revisions?

Thanks,
Shelby

Shelby Oldroyd

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From: Davis, Thomas
Sent: Thursday, May 31, 2018 8:55 PM
To: Oldroyd, Shelby Q. <oldroyd.2@osu.edu>
Cc: Simmons, Clare <simmons.9@osu.edu>; Lowry, Debra <lowry.40@osu.edu>
Subject: English 4321

Dear Shelby,

Thanks so much for the feedback on the proposal for ENGL 4321, which I am hoping to teach in Spring 2019. This is a bit of a late response, but I'm attaching all the requested materials here: 1. Adjusted syllabus for my version of ENGL 4321; 2. Project Descriptions for that class; 3. Syllabi for other courses that could be offered under ENGL 4321.

These documents respond to the three recommendations and two contingencies from the committee:

1. I have included more bibliographic info for required texts and listed where they can be found and/or accessed.
2. I have fixed the inconsistency with the attendance policy.

3. I have provided assignment descriptions for the required projects.
4. I'm also attaching other syllabi for courses that could be offered under ENGL 4321. These syllabi were also submitted with the other materials sent last year.
5. I have changed the image on the syllabus to one of the Standing Rock protests from 2016. We discuss the image on the syllabus during the first day of class.

Again, all apologies for sending this so late. I am leaving tomorrow afternoon for a week and will be away from email, but can respond to anything as soon as I return. I'm also cc'ing Clare Simmons and Deb Lowry here as well.

Very best,
Tommy

Thomas S. Davis

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From: Oldroyd, Shelby Q.
Sent: Thursday, March 01, 2018 8:28 AM
To: Lowry, Debra; Simmons, Clare
Cc: Aski, Janice; Vankeerbergen, Bernadette; Heysel, Garrett
Subject: English 4321

Dear Professors Lowry and Simmons,

On Tuesday, February 20, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a new course proposal for English 4321.

The Panel unanimously approved the request with two contingencies and three recommendations:

- Recommendation: Include complete bibliographic information for required texts and

indicate where to buy texts or access texts online.

- Recommendation: Fix an inconsistency in the attendance policy on page 2 of the syllabus that states, “students are allowed to miss 3 classes without penalty” and later says that three absences will result in the reduction of a grade letter.
- Contingency: The criteria for the assignments is unclear to the Panel. Most assignments say, “See handout for further details.” The Curriculum and Assessment Operations Manual requires that “information about the length, and format of all papers, homework, laboratory assignments, and examinations” be provided with the syllabus.
- Contingency: Two syllabi are required for repeatable courses. Provide a second sample syllabus.
- Recommendation: The committee was challenged to understand the role of the images on the syllabus. Would the meaning of these images be clear to students? The Panel suggests making changes to the images; for example, the images might be captioned, or adjustments may be made to any distortions to the images, which may be misleading to students.

I will return English 4321 to the department queue via curriculum.osu.edu in order to address the Panel’s requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Janice Aski (faculty Chair of the A&H 1 Panel; cc’d on this e-mail), or me.

Best wishes,
Shelby

Shelby Oldroyd

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